

# **REQUEST FOR PROPOSAL**

## **FOR**

# **THE SUPPLY OF DATA LOGGERS**

Issuance date: 28<sup>th</sup> September 2022  
Deadline date: 10<sup>th</sup> October 2022

**RFP No: 092022**

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## **1.0 ABOUT THIS RFP**

The purpose of this Request for Proposal (RFP) is to invite suppliers to furnish proposals for the supply of data loggers to i+solutions in accordance with all applicable terms and conditions and the requirements defined in this RFP. The supplied data loggers are for use in i+solutions' global health supply chain programs key among which is the Global Fund (GF) funded Pooled Procurement Mechanism project.

### **About the Global Fund**

The Global Fund is a partnership designed to accelerate the end of AIDS, Tuberculosis and Malaria as epidemics. As an international organization, the Global Fund mobilizes and invests more than US\$4 billion a year to support programs to end the aforementioned epidemics. One of Global Fund's key tools is its Pooled Procurement Mechanism (PPM) which aggregates order volumes on behalf of participating grant implementers to negotiate prices and delivery conditions with manufacturers.

To support the implementation of PPM, the Global Fund works with a portfolio of Procurement Service Agents (PSAs)<sup>1</sup> including Stichting i+solutions, which has its registered office at Polanerbaan 11, Woerden, the Netherlands.

### **Objective of the RFP**

The overall objective of this RFP is to invite suppliers to furnish competitive price, and lead time proposals for data loggers, as well as specifications which suitable for the program. The successful suppliers from this RFP process will be given the awards to supply data loggers from Q4 onwards 2022.

Suppliers responding to the RFP should complete and submit;

- Pricing Template: Offered prices should be on EXW basis.
- Product brochure / User manual

Should any bidder's stated capabilities demonstrated during the course of this RFP to provide the requirements be found to be misrepresented later during contract execution, i+solutions, at its sole discretion, will have the right to terminate any resulting agreement with immediate effect.

i+solutions will not be liable for any inaccuracies contained herein. There will be opportunities for clarification questions as laid out in this document.

### **Minimal requirement of the data logger**

- Temperature data: 8-25°C
- Air shipments: 7 – 30 days / Battery life minimum 30 days
- No IATA dangerous good label
- Validated system – ready to use
- No need to be returned
- Possibility to report data without intervention by the final recipient GPS to identify location of excursion

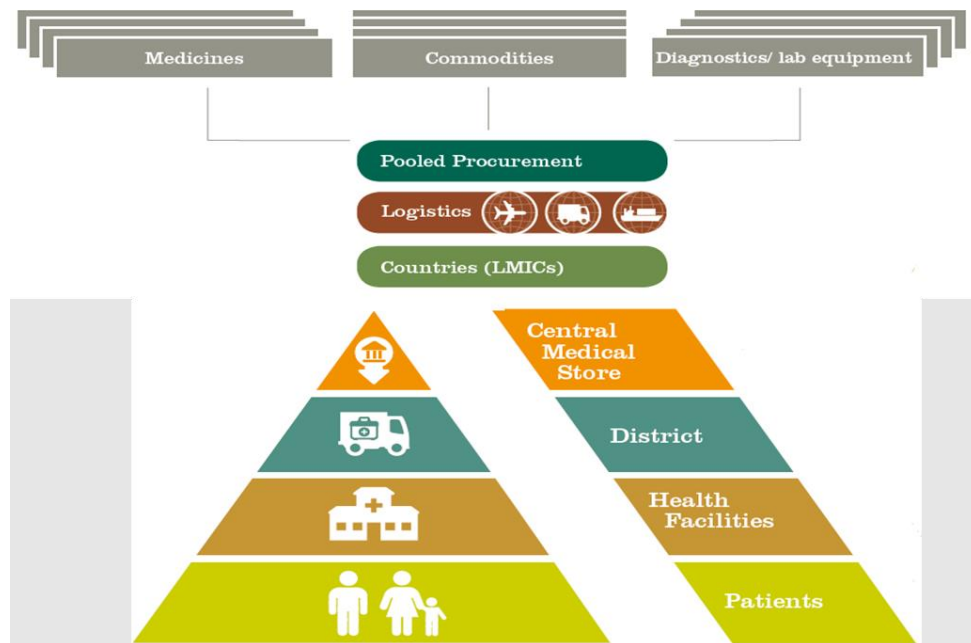
### **The estimated volume**

The first purchase is about 10-100 pc.

The estimated volumes are provided to guide suppliers in providing competitive price proposals. These estimates are based on the most recent information available. These estimates are not a representation of the quantities that will actually be required or ordered. To this effect, we welcome any form of pricing proposal including but not limited to volume discounts and/or volume based price bands.

## **2.0 BACKGROUND OF i+SOLUTIONS**

i+solutions is an independent, international, not-for-profit organization specializing in supply chain management for the medical sector (SCM) in low and middle income countries. It is i+solutions' mission to build supply chains that are strong, reliable and ultimately self-sufficient, and support national health systems by using our technical expertise and knowledge. We strive for a world where no medical needs are being unmet.



As a procurement agent, we have a track record of buying high quality, generic medicines, medical devices and PPE at the best possible price. As a supply chain specialist, we support low- and middle-income countries. Our consultants evaluate loopholes in national health systems and then develop intervention plans, which comprise training programs for healthcare providers, in-house supervision and other capacity-building projects.

i+solutions is characterized by a multicultural workforce with over 60 employees from over 20 countries, representing great diversity in cultural background, country experience, technical and language skills. With extensive experience from within the industry, i+solutions' current staff include pharmacists, public health professionals, training experts, procurement specialists, capacity building advisors and logistics specialists.

i+solutions has its head office in the Netherlands and has a representative office in Nigeria, DRC and Burundi. i+solutions is ISO 9001-2015 certified and holds a WDA licence for pharmaceutical products. This certification covers i+solutions procurement and supply delivery services as well as technical support on project design, implementation and capacity building for low- and middle-income countries.

Visit our website for more information <http://www.iplussolutions.org/>

### **3.0 INSTRUCTION TO OFFERORS**

#### **A. Format**

Endeavor to complete the templates in the formatting provided in Annexes A. Any changes in the formatting will render the quotation offered invalid.

#### **B. Costs of offering**

Offerors shall bear all costs associated with the preparation and submission of offers, and in no case will i+solutions be responsible or liable for other costs, regardless of the conduct or outcome of the tendering process.

#### **C. Amendments (including extensions to the due date and time for submission of offers)**

At any time prior to the due date and time for the submission of offers, i+solutions may alter the RFP by issuing written amendments. Any amendment thus issued shall become part of the RFP and will be sent to all known recipients of this RFP and posted on the i+solutions website. Offerors shall acknowledge receipt of any such amendment in their offer. To give prospective offerors reasonable time in which to take the amendment into account when preparing their offers, i+solutions may extend the due date and time for submission of offers.

#### **D. Prices and lead time**

Offered prices and lead time should be valid for 12 months from date of award and should be on an EXW basis. If proposed prices are other than EXW, transport charges must be specified separately (offered prices will be governed by the rules prescribed in the 2020 edition of incoterms published by the international chamber of commerce).

## E. Currencies

Prices, rates and payments shall be stated in US dollars (\$) only.

## F. Language

The offer as well as the correspondence and documents relating to the offer shall be in English.

## G. Validity

Offers shall remain valid for 12 months from the due date for receipt of offers. In exceptional circumstances, prior to expiry of the original offer validity period, i+solutions may request that the offerors extend the period of validity for a specified additional period. Offerors agreeing to the request will not be required to otherwise modify their offer.

## H. Timelines

### a) Questions and Clarifications

A prospective offeror having any questions regarding this RFP can send their question(s) to [tender@iplussolutions.org](mailto:tender@iplussolutions.org) before the deadline as stipulated in the below schedule. All information gathered and shared during these sessions will be anonymized and answers shared with all Bidders.

### b) Submission of offers

Offers to this RFP shall be sent electronically by email to [tender@iplussolutions.org](mailto:tender@iplussolutions.org). The offers should be made in the templates in Annexes A. The closure date for submission of the offer(s) will be October 10<sup>th</sup>, 2022. Offers received after closure date will **NOT** be considered. Any Proposal may be modified or withdrawn prior to the deadline. Any modification received after the deadline shall be deemed late and will **NOT** be considered.

Refer to the tender timetable below for time lines for each tender event.

Date	Time	Tender Event
28 <sup>th</sup> September 2022	1600hrs CET	RFP release date
3 <sup>rd</sup> October 2022	1700hrs CET	Deadline for request for clarifications on the RFP
5 <sup>th</sup> October 2022	1700hrs CET	i+solutions' response to requests for clarifications of RFP
10 <sup>th</sup> October 2022	1700hrs CET	Deadline for submission of bidder's proposals and possible comments on contract template and terms and conditions
25 <sup>th</sup> October 2022	1700hrs CET	Anticipated RFP award date

## I. Award Process

### a) Right to Accept or Reject any or All Offers

i+solutions reserves the right to accept or reject any offer, or cancel this entire RFP or part of the RFP and reject all offers at any time without thereby incurring any liability to the

affected offeror. Information relating to the examination, clarification, evaluation of responses shall not be disclosed to responders or any other persons not officially concerned with this process.

Any effort by the responder to influence i+solutions or any of its employees in the evaluation, bid comparison, may result in the rejection of the offer.

**b) Clarification of Offers:**

During evaluation of the offers, i+solutions may, at its discretion, ask for a clarification of the responses.

**c) Negotiations**

- Negotiations will be conducted fairly and with all offerors in the competitive range. An offer is in the competitive range unless it is technically inferior or out of line with regard to price that meaningful negotiations are precluded, or, that there is no possibility that it can be improved to the point where it becomes acceptable.
- Offerors that are not within the competitive range will be notified by i+solutions.
- Offerors that fail to provide the requested information in this RFP and are not falling within the competitive range will be notified by i+solutions

**d) Notification to Unsuccessful Offerors**

Upon issuance of an award, i+solutions will promptly notify each unsuccessful offeror. If, after an award is made, Offerors wish to ascertain the grounds on which their offer was not selected, they may address their request to [tender@iplussolutions.org](mailto:tender@iplussolutions.org) within two days after notification.

**e) Contract type**

The contract awarded will be a Long Term Supply Agreement with call off orders for an initial period of 12 month subject to renewal.



#### **4.0 ANNEX A: PRICING AND LEAD TIME TEMPLATE**